



Hong Kong International Dragon Boat Races 2014

Co-organised by Hong Kong China Dragon Boat Association & Hong Kong Tourism Board
Sanctioned by International Dragon Boat Federation & Asian Dragon Boat Federation
Victoria Harbour, East Tsim Sha Tsui, Hong Kong
6-8 June 2014 (Friday to Sunday)

Bulletin (1)
25 November 2013 updated

Dear all local and overseas Dragon Boat teams

You are cordially invited to participate in the Hong Kong International Dragon Boat Races 2014 (IDBR), tentatively scheduled on **6-8 June 2014**. Jointly organized by the Hong Kong China Dragon Boat Association and Hong Kong Tourism Board, the Dragon Boat Races will again be held at the beautiful Victoria Harbour in Hong Kong along with a series of celebrating events.

Tentative Outline of the Programme

Date & Time (Hong Kong Time)	Programme
From now to 31 Dec 2013 (Tue)	1. Preliminary Entry 2. New or renewal of athlete registration
From 2 Jan 2014 (Thur) to 28 Feb 2014 (Fri)	1. Confirmation of Crew List & Athlete Registration 2. Submission of all forms and fees There is admin charge for late submission. Please refer to page 10 of this bulletin for details.
9 May 2014 (Fri) 7pm	1. Drawing of Race Lanes (Draw result will be announced on website) 2. Allocation of marquees Address: 1/F Meeting Room, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, HK
From 5 Jun 2014 (Thu) to 90min. prior to the commencement of races	Confirmation of crew racing list Crew racing list will be distributed at the Team Managers Meeting. Teams should submit crew racing list to Race Information Centre inside the crew resting area 90 min. prior to the commencement of races. Crews will be disqualified for late submission of crew racing list.
5 Jun 2014 (Thu) 7pm	Team Managers Meeting (Briefing of race regulations, race format, arrangement and distribution of materials) Address: 2/F Lecture Theatre, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, HK



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Date & Time (Hong Kong Time)	Programme
6 Jun 2014 (Fri)	Opening Ceremony
6 Jun 2014 (Fri)	(Morning) Overseas Teams Practice Session (Afternoon) Race & Prize Presentation Ceremony
7 Jun 2014 (Sat)	Race Day
8 Jun 2014 (Sun)	Race & Prize Presentation Ceremony
8 Jun 2014 (Sun) 6:30pm	Celebration Dinner Venue to be confirmed
13-15 Jun 2014 (Fri – Sun)	Fall Back Race Days If the IDBR is not allowed to take place at the Victoria Harbour due to other causes beyond the reasonable control of HKCDBA, the IDBR will be relocated to take place at Shing Mun River in Shatin, New Territories. Cancellation or delay of races is subject to the final decision of the Organizing Committee. There will be no refund of Entry fee and athlete registration fee.

Crews are advised to arrive Hong Kong on 5 June 2014. Crews arriving earlier will not be catered for official reception.

Race rules and regulation

The races will be run in accordance with the IDBF Rules and Regulations and HKCDBA Hong Kong Amendments (3rd Edition) (revised version released on 1 Mar 2013). Please download the race rules and regulation from HKCDBA website <http://www.hkdba.com.hk> °

**** All team managers and participants should be familiar with the race rules and regulations.**

Race Format

To be announced at the Team Managers' Meeting.

Awards

Standard Boat Categories – 1 Trophy and 30 medals for each winning team

Small Boat Categories – 1 Trophy and 20 medals for each winning team



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Race by-law

- 1) There is no limitation on the number of entries by each organisation.
- 2) Each paddler cannot represent different teams (sub-teams under the same team's name (e.g. Team A, Team B) are regarded as different teams) in the same category. All participants should be holders of the HKCDBA Year 2014 Athlete registration card.
- 3) Standard Boat Races: Maximum number of participants in each team should be 40 including 1 team manager, 1 drummer, 1 steersman, 18 paddlers and 19 reserves.
- 4) Small Boat Races: Maximum number of participants in each team should be 30 including 1 team manager, 1 drummer, 1 steersman, 10 paddlers and 17 reserves.
- 5) The coach can take the position of drummer or steersman with clear indication on the crew registration form.
- 6) Reserves for paddlers, drummer and steersman should meet the entry requirement of the corresponding categories.
- 7) Category with less than **3 participating teams** will be cancelled.
- 8) Participants may use their own paddles which must be in accordance with the 5.2 Amendments of HKCDBA Competition Regulations and Rules of Racing.
- 9) HKCDBA Organizing Committee reserves the right to refuse any entry into the races at its sole discretion.
- 10) Any team who severely contravenes rules and regulations or disciplinary code will be disqualified, and are not entitled for any awards.
- 11) HKCDBA reserves the right to restrict the number of first-string paddlers under inclement weather condition for safety reason.
- 12) In case of illegal construction or illegal occupation of public area or destruction of facilities / planting, teams may be prosecuted and disqualified with no refund, please note.



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Race Categories and Fee

Categories	Race Day	Small Boat 500 m	Race Day	Standard Boat 500 m	Entry Fee (Per team per category)	Quota
International Championships - Oversea Teams Only						
International Open	6 Jun (Fri)	✓	7 Jun (Sat)	✓	Standard Boat HK\$3,000	No limits
International Mixed		✓		✓		
International Women		✓		✓	Small Boat HK\$1,500	
International Paradrakon		✓		✓		
Local Championships – Local Teams Only						
Open	6 Jun (Fri)	✓	7 Jun (Sat)	✓	Standard Boat HK\$3,000	No limits
Mixed		✓		✓		
Women		✓		✓		
Senior O40		✓		✓		
Inter-Company		✓		✓	Small Boat HK\$1,500	
Travel Industry & Hotel		✓		✓		
Bank		✓		✓		
Junior U23		✓	✓	Free	24	
Local Invitational Races – Invited Teams Only						
Hong Kong Districts	/	x	7 Jun (Sat)	✓	HK\$3,000	16
Professionals		x		✓	HK\$3,000	16
Disciplinary Forces		x		✓	HK\$3,000	8
Universities		x		✓	Free	8
Grand Championships – Winners of specific races						
International Open Grand Championship	/	x	8 Jun (Sun)	✓	Free	To be announced later
International Mixed Grand Championship		x		✓		
International Women Grand Championship		x		✓		
Welcome all teams which have joined the above listed category						
Fancy Costume	/	x	8 Jun (Sun)	✓	Free	No limits

Due to time constraint, the Organizing Committee reserves the right to set quotas in each category and accept entries on first come, first served basis.



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Entry Requirement

Categories	Entry Requirement
All participants must be	<ul style="list-style-type: none"> • Able to swim at least 100m without wearing life jacket; • Holders of 2014 Athlete Registration Cards; and • Aged 12 or above as of 1 Jan 2014
Team Manager	<ul style="list-style-type: none"> • Each crew must have a Team Manager, who must be present in the Crew Assembly Area during the time that the crew is racing and is under the control of Race Officials.
Substitutions	<ul style="list-style-type: none"> • Paddlers, drummer and steersman should meet the entry requirement of the corresponding categories.
International Open	<ul style="list-style-type: none"> • No gender limitation
International Mixed	<ul style="list-style-type: none"> • 8-12 female paddlers in Standard Boat • 4-6 female paddlers in Small Boat
International Women	<ul style="list-style-type: none"> • Restricted to female paddlers, except steersman and drummer.
International Paradrragon	<ul style="list-style-type: none"> • All overseas and local Paradrragon Teams are welcome • No gender limitation • Except for the steersman and drummer, the number of able-bodied paddlers should not exceed half of the paddlers in the team. • Disabled paddlers should provide a copy of the Registration Card for People with Disabilities
Senior O40	<ul style="list-style-type: none"> • Aged 40 or above as of 1 Jan 2014
Inter-Company	<ul style="list-style-type: none"> • For companies with valid Business Registration Certificates only. Teams should provide a copy of valid Business Registration Certificates. • No gender limitation • All participants must be full-time staff of the organization • Participants should provide a copy of their staff ID or certification letter
Travel Industry & Hotel	<ul style="list-style-type: none"> • For Hong Kong Hotels Association member hotels, licensed travel agents and Hong Kong Tourism Board only • No gender limitation • All participants must be full-time staff of the organization • Participants should provide a copy of their staff ID or certification letter
Bank	<ul style="list-style-type: none"> • For licensed banks under the supervision of the Hong Kong Monetary Authority only • No gender limitation • All participants must be full-time staff of the organization • Participants should provide a copy of their staff ID or certification letter
Junior U23	<ul style="list-style-type: none"> • Aged below 23 as of 1 Jan 2014



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Entry Requirement

Categories	Entry Requirement
Hong Kong Districts	<ul style="list-style-type: none"> Limited to the dragon boat teams nominated by the dragon boat race organisers in various districts No gender limitation
Professionals	<ul style="list-style-type: none"> For designated professional bodies which represent the following registered practicing professionals (including accountants, architects, surveyors, planners, landscape architects, engineers, barristers, lawyers, doctors, dentists & chartered secretaries) & are responsible for setting the standards for professional services & performance (including establishing / administering codes of conduct & / or determining / granting professional qualifications); organisations representing other professional fields & other organisations representing the above professional fields are welcome to join various Local Championships. No gender limitation All participants must be members of the professional bodies Participants should provide valid proof of membership
Disciplinary Forces	<ul style="list-style-type: none"> Limited to the Hong Kong Police Force, Immigration Department, Fire Services Department, Customs and Excise Department, Government Flying Service, Hong Kong Correctional Services, Civil Aid Service and Auxiliary Medical Services No gender limitation All participants must be full-time staff / member of the Department Participants should provide a copy of their staff ID or certification letter
Universities	<ul style="list-style-type: none"> Limited to the Education Bureau registered universities (including the City University of Hong Kong, Hong Kong Baptist University, Lingnan University, The Chinese University of Hong Kong, The Hong Kong Polytechnic University, The Hong Kong University of Science and Technology, The University of Hong Kong, The Open University of Hong Kong, Hong Kong Shue Yan University). Other higher education institutions are welcome to join various Local Championships. No gender limitation All participants must be students or staff of the universities in year 2013/2014. Participants should provide a copy of their Student ID or staff ID
Fancy Costume	<ul style="list-style-type: none"> No gender limitation Teams should be dressed in interesting and creative clothing during the race.



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Visa

Please visit the Hong Kong Immigration Department website for the details of Visa application:

<http://www.immd.gov.hk/cht/html/id1004.htm>

<http://www.immd.gov.hk/cht/html/fvisit.htm>

If assistance in Visa application is needed, please contact HKCDBA by email (hkdba@hkolympic.org) on or before **11 Apr 2014**.

All Visa fee and postage would be paid by the Teams on or before **11 Apr 2014**.

Teams should accept the consequence and pay all the fees incurred due to late application.

Accommodation & Transport arrangement for overseas teams

The Organizing Committee of the 2014 HKIDBR has made arrangements for a choice of accommodation packages, ranging from **HK\$1,800 to HK\$2,500** per twin room per day, which will include:

- Three to five-star hotels; and
- Arrival/departure transport service (one trip on arrival and one trip on departure, per team)

Information of the transport service provider will be provided in Bulletin (2). Teams can contact the supplier for booking transport between the hotels and the race site at a fee if required.

Information of the accommodation packages will be available in Bulletin (2).

Participants are entitled to make their own arrangements, but races will not be delayed for any teams under any circumstances.

Celebration Dinner

HK\$3,500 will be charged per table for 12 persons. Detailed information of the celebration dinner will be announced in Bulletin (2).

Teams are welcomed to perform different kinds of performances such as magic show, jugglery, and dance during the celebration dinner. Please send the details of the performance to the Organizing Committee by email on or before **30 May 2014**. If music is needed during the performance, please send the song in mp3 format to hkdba@hkolympic.org .



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Location of Race Site

Victoria Harbour, East Tsim Sha Tsui, Hong Kong

Search from Google Map (Keyword: "Tsim Sha Tsui East Promenade")



Public Transport

Railway

http://www.mtr.com.hk/eng/homepage/cust_index.html

Bus

<http://www.kmb.hk/en/>

<http://www.nwstbus.com.hk/home/default.aspx?intLangID=1>

Ferry

<http://www.starferry.com.hk/services.html>

Hong Kong Restaurant Guide

<http://www.openrice.com/english/restaurant/index.htm>

Discover Hong Kong – Travel Guide from the Hong Kong Tourism Board

<http://www.discoverhongkong.com/eng/>



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Crew Marquee Arrangement

Rental charge of the use of marquee is HK\$600 per marquee for 3 consecutive days. One club is eligible to apply for only one marquee *.

Due to limited space, only 50 marquees are available for rent. Marquee and onsite location will be assigned on a first come first served basis. To confirm your place, payment on both the entry and marquee fee must accompany the entry forms. The floor plan of marquee setting will be announced later. Full refunds will be paid in the event of cancellation on or before **17 May 2013** via email to hkdba@hkolympic.org. For cancellation received on or **after 18 May 2013**, 50% of the total cost of marquee rental will be reserved. To re-apply after cancellation, another HK\$600 will be imposed if there is still marquee available.

Kindly be reminded that unlawful occupation of unleased land and construction in public areas are illegal and punishable under the Laws of Hong Kong. Teams violated the Laws of Hong Kong will automatically be disqualified without notice and refund.

*Should there be clubs looking for one more marquee, please check out the stock availability of marquee for rent announcement to be sent out on or after 18 May 2013 as total number of marquees provided may vary subject to the actual venue setup conditions.

Enrollment

We accept enrollment by EMAIL or POST.

Teams should submit the FULL SET of enrollment forms in **ONE EMAIL / ENVELOPE** before the due date

All Enrollment forms should be provided in electronic copy (MS Word) and hard copy with stamp and signature.

Email: hkdba@hkolympic.org

Address: Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

Due Date	Submission of information
31 Dec 2013 (Tue)	<ol style="list-style-type: none"> 1. Preliminary Entry Form 2. Entry Fee
28 Feb 2014 (Fri)	<ol style="list-style-type: none"> 1. Crew List 2. Business Registration Certificate (if any) 3. Student ID / Staff ID or Certification Letter (if any) 4. Proof of membership (if any) 5. Liability Release 6. Health Questionnaire 7. 2014 Athlete Registration Application (if any) 8. All the fees (if any)
11 April 2014 (Fri)	Visa application and fee (if any)
30 April 2014 (Wed)	<ol style="list-style-type: none"> 1. Celebration Dinner booking form 2. Dinner fee
30 May 2014 (Fri)	Details of performance and songs in mp3 format (if any)
90min. prior to the commencement of races	Crew racing list should be submitted to Race Information Centre inside the crew resting area.



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Payment

Payable to "Hong Kong China Dragon Boat Association"

- Crossed cheque; or
- Bank-in slip; or
- Telegraphic transfer

Please mark Team name and race categories participated at the back of cheque or on the bank-in slip / transfer advice.

Name of Beneficiary	Hong Kong China Dragon Boat Association	
Beneficiary Account	600-650-568-002	Athlete Registration Admin. charge for change of information Visa fee and postage
	600-650-568-004	1. Race Entry fee 2. Celebration dinner fee
Name of the Bank	The Hongkong and Shanghai Banking Corporation Limited	
Address of the Bank	No.1, Queen's Road Central, Hong Kong	
Bank Code	HSBCHKHCHKH	

Please keep copy of crossed cheque / Bank-in slip / Telegraphic transfer advice for record.

If Cheque or Telegraphic transfer cannot be cashed, it will be deemed as outstanding payment.

Admin. charge for change of information

Charge	Period
HK\$100 / participant	1 Mar – 30 Apr 2014
HK\$200 / participant	1-31 May 2014
HK\$400 / participant	1 Jun 2014 - 3 Jun 2014

Change of information will NOT be allowed on or after 4 June 2014

Enquiry

Hong Kong China Dragon Boat Association

Tel (852) 2504 8332

Fax (852) 2577 1873

Website <http://www.hkdba.com.hk>

Email hkdba@hkolympic.org

Address Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

** In case of conflict between Chinese and English information in this Bulletin, the English version shall prevail.

HKCDBA reserves the right to revise the race regulations at its sole discretion.